



March 6 Meeting - Monday, March 6, 9:30 A. M., Conference Room, Selby Public Library

Minutes of Board Meeting, Feb. 6, 1989

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Present: Pearl Aronson, Herman Baar, Scott Behoteguy, Ross Borden, Lee Cohen, Henry Darbee, Evelyn Duvall, Curtis Haug, Joan Hopkins, Frank Knowlton, Fern Long, Charles Molony, Richard Hartman, Roberta Hartman, Richard Redfern, Rose Shulman, Alvin Skelly (President)

President Skelly called the meeting to order at 9:30 A. M. and welcomed Board members to our new meeting place at Selby Public Library, which will be our regular meeting place henceforth.

Minutes: Richard Redfern asked that reference to his TV contact be deleted. With that correction, Lee Cohen moved and Ross Borden seconded, that the Minutes of December 30 be approved as mailed. Motion carried.

Treasurers' Report: Roberta Hartman distributed the Treasurers' Report. She reported on the State's withdrawal of our Incorporation papers. Discussion on this was postponed. Fern Long moved and Joan Hopkins seconded that the Treasurers' Report be approved subject to audit. Motion carried.

Registrar's Report: Lee Cohen gave the following 5-week summary:

189 season passes sold			
1st series, attendance:	937	Rec. \$1309	Single ad. \$489
2nd series	" 2364	" 2013	" 1433
3rd	" 967	" 830	" 570

Lee Cohen then asked for Board approval to sell half-season tickets for \$10. Fern Long moved and Lee Cohen seconded, that this be done. A lively pro and con discussion ensued and the President asked for a roll call vote. The Secretary called the roll and the motion was defeated, 10-7.

Lee Cohen reported that the supply of brochures and inserts is diminishing. President Skelly said he would gather together what we have and determine whether or not reprinting will be necessary.

Bradenton Series : Richard Redfern reported that the series on Musical Comedy is going well and attracting people from Sarasota and Venice.

Venice Series: Al Skelly reported that attendance has been excellent and will probably break all former records.

Help Needed: President Skelly thanked all who have helped with setting up rooms, taking tickets, etc. More help is needed and he asked for volunteers.

COmmittee Appoin+ments: President Skelly appointed the following

committees: Nominating: George Petrie, Chairman, Joan Hopkins, Frank Knowlton, Evelyn Duvall. Appreciation Luncheon Committee: Evelyn Duvall and Charles Molony. Mr. Skelly suggested May 2 as a date for the latter, if possible.

Brochure: The President reported that we have not yet received the final accounting from Siegerman & Associates, although we have requested it several times by telephone. He read aloud a suggested letter to Siegerman requesting an accounting. Mr. Molony expressed approval of the letter, but suggested that Curt Haug make one more call to let Ms. Siegerman know we want specific information in writing. Curt Haug moved and Evelyn Duvall seconded, that he (Curt Haug) make such a call. Motion carried.

Publicity Committee: Scott Behoteguy expressed special thanks to Tremain Robinson for what he has done for publicity. The Tampa Tribune now carries our items. Fern Long suggested that the media be invited to our Appreciation Luncheon and Curt Haug suggested that the Manager of General Cinema also be invited.

Al Skelly praised the manager who has been very helpful. Curt Haug proposed that a letter expressing our appreciation of the manager, be sent to the Main Office in Tampa. Future leases are now being worked on.

Sound System: Richard Hartman stated that the sound system is excellent, but the problem lies in combining the theater's system with ours. Mr. Hartman asked that he and Clair Lemmon be delegated full responsibility for the sound system. President Skelly replied that full and final responsibility rests with him. At this point Mr. Hartman said, "I resign," and left the meeting.

Grant: Frank Knowlton reported that \$267.96 is left in the account, \$685.96 if we do not use grant money for desk and chair. He also stated that we need another hand held microphone which would cost approximately \$600. Ross Borden suggested that decision on these matters be deferred.

Copies of Lectures: Fern Long reported that copies of Dr. Doenecke's lecture had been requested and that he was willing to have it reproduced. Henry Darbee suggested that when we get requests for copies, we get payment in advance. Lee Cohen or Fern Long will take names and addresses of people wanting copies.

There was no further business and the meeting adjourned at 10:40 A. M.

Respectfully submitted,

Fern Long

Fern Long, Recording Secretary



Sarasota Institute of Lifetime Learning

April Meeting - Tuesday, April 4, 9:30 A. M., Conference Room, Selby Public Library

Minutes of Board Meeting, March 6, 1989

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Present: Herman Baar, Scott Behoteguy, Ross Borden, Frances Bourne, Lee Cohen, Henry Darbee, Evelyn Duvall, Sam Gould, Richard Hartman, Roberta Hartman, Joan Hopkins, Frank Knowlton, Fern Long, Charles Molony, Richard Redfern, Tremain Robinson

In the absence of president Al Skelly, Vice President Ross Borden presided. He called the meeting to order at 9:30 A. M.

Minutes: There were no corrections or additions to the Minutes of February 6. Joan Hopkins moved and Herman Baar seconded, that they be approved as mailed. Motion carried.

Treasurers' Report: Roberta Hartman distributed the Treasurers' Report, explaining some of the items. She announced that our Incorporation has been restored. Fern Long moved and Lee Cohen seconded, that the Treasurers' Report be approved, subject to audit. Motion carried.

Nominating Committee: In the absence of Chairman George Petrie, Joan Hopkins presented the report of the Nominating Committee. In a preamble, the Report noted and enumerated the "quantum jumps" in SILL service to the community achieved during the past year. Full recognition for this was given to President Alvin Skelly, who has served for an unprecedented three terms.

The Report then noted that the growth in SILL responsibilities leads the Committee to propose expansion of the Board from 21 elected directors to 24 and increase the number of vice presidents from one to two. The following amendments for change in SILL By-laws were proposed:

- a. Page 2, Article VI Board of Directors Section 1: Number and Qualifications. Change the number "twenty-one directors" to "twenty-four directors." Page 7 Article IX Nominations and Elections Section 1: Nominating Committee. Change the number "seven directors" to "eight directors."
- b. Page 4 Article VII Officers Section 1: Title Replace "vice president" by "first and second vice presidents."
- c. Page 5, Same Article VII Section 3 Vacancies. Replace "Vice-president" by "first vice-president."

Joan Hopkins moved that these Amendments to SILL By-laws be adopted. Lee Cohen seconded the motion and it carried unanimously.

Mrs. Hopkins then presented the following list for election to the Board of Directors"

For reelection to a three year term, expiring in 1992:

Scott L. Behoteguy, Lee N. Cohen, Frank Knowlton, Clair Lemon, Fern Long.
Additional new directors: Arnold Abineri, term '92; Henry Heusner, term 92;
Lewis Kearne, term 92, Arthur Lanckton, term 91; George Mayer, term 90.

Mrs. Hopkins moved the election of the above list to the SILL Board. Lee Cohen seconded the motion and it carried unanimously.

In addition to the Board members just elected, in accordance with our Articles of Incorporation, there will be 6 ex officio board members: Evelyn Duvall, Marguerite Allen, George Petrie, Rose Shulman, Alvin Skelly, Chester Williams.

Mrs. Hopkins then presented the following slate of candidates for office for the year 1989-1990, whose terms start in April 1989 and terminate in March 1990:

President: Scott Behoteguy
First Vice-president: Curtis Haug
Second Vice-president: Herman Baar
Recording Secretary: Fern Long
Corresponding Secretary: Pearl Aronson
Treasurer: Roberta Hartman
First Assistant Treasurer: Richard Hartman
Second Assistant Treasurer: Joan Hopkins
Registrar: Lee Cohen

Joan Hopkins moved the election of these members to the offices slated and that the report be accepted in full. Charles Molony seconded the motion and it carried unanimously.

Lee Cohen accepted election as Registrar with the understanding that we diligently search for a replacement for next year.

Reports on Second Series: Scott Behoteguy reported that International Challenges went very well and that attendance at one session reached 711. He mentioned costs in connection with transportation and expressed his belief that SILL should be ready to cover transportation costs for outstanding speakers.

Music Series was outstanding with good attendance. Special commendations were made for technical management of sound by Richard Hartman and Clair Lemon.

Venice: Frances Bourne reported an attendance of 868 at a very successful series. She expressed gratitude for the use of the Community Center and moved that SILL contribute \$100 to the Friends of the Center in appreciation. Lee Cohen seconded the motion and it carried.

Bradenton: Richard Redfern reported an attendance of 646 at his series, American Musical Theater, approximately twice the 1988 attendance. Frank Knowlton expressed commendation to Mr. Redfern.

Lee Cohen said that she will have final figures on attendance at the second series at the April meeting.

Appreciation Luncheon: Evelyn Duvall reported that upon analyzing attendance at the 1988 luncheon, it turned out that no more than 10 speakers attended. Mrs. Duvall moved that the luncheon be dispensed with in 1989, and the new administration review the situation for next year. Frank Knowlton seconded the motion and it carried.

Sam Gould proposed that we consider a more substantial gift to our speakers, such as a book.

Brochure: We have not yet received a full accounting from Siegeman Associates, although we have received a check. This will be pursued.

Speakers Papers: Ross Borden stated his belief that SILL should have a policy relative

to distribution of papers by speakers. He moved that SILL have no part in making such papers available and that any requests for them be referred to the speakers themselves. Sam Gould seconded the motion and it carried.

Grant: Frank Knowlton reported that there is now \$90 left in the Grant. We have purchased 21 items with the money. He moved that SILL return the \$90 to the Sarasota County Foundation. Richard Redfern seconded the motion and it carried.

Frank Knowlton expressed the hope that the names of Board members and officers, new and continuing, will appear in the newspapers.

Transportation Expense: Roberta Hartman noted that we have had some transportation expenses that exceeded our established limit. She moved to rescind our policy placing any limitation on transportation expense. Sam Gould seconded the motion and it carried.

President elect Scott Behoteguy stated briefly some of his plans for SILL, especially anticipating the continuing active support of Board members.

There was no further business and the meeting adjourned at 10:45 A.M.

Respectfully submitted,

Fern Long

Fern Long, Recording Secretary



Sarasota Institute of Lifetime Learning

May Meeting - Tuesday, the Second, 9:30 A. M., Conference Room, Selby Public Library

Minutes of the April 4, 1989 Board Meeting

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Present: Arnold Abineri, Marguerite Allen, Herman Baar, Scott Behoteguy (Pres.), Ross Borden, Ray Brown, Lee Cohen, Evelyn Duvall, Sam Gould, Richard Hartman, Curtis Haug, Henry Heusner, Joan Hopkins, Lewis Kearns, Frank Knowlton, Arthur Lanckton, Fern Long, George Mayer, George Petrie, Richard Redfern, Tremain Robinson, Alvin Skelly

President Scott Behoteguy called the meeting to order at 9:35 A. M. and then called upon the new Board members (Abineri, Brown, Kearns, Lanckton, Mayer) to introduce themselves. Following that, the continuing Board members also introduced themselves.

Minutes: Marguerite Allen called attention to an error in the Minutes of March 6. Use of the word "unprecedented" in connection with Alvin Skelly's term was in error, since she too had served a three year term. President Behoteguy proposed changing the adjective to "extraordinary." With that correction, Lee Cohen moved approval of the Minutes of March 6. Sam Gould seconded the motion and it carried.

Treasurers' Report: Richard Hartman distributed the Treasurers' Report. Joan Hopkins moved and George Petrie seconded, that it be approved subject to audit. Motion carried. Mr. Hartman also distributed the final accounting of the Foundation grant.

Registrar's Report: Lee Cohen gave the following Registrar's Report:

53 series passes sold during pre-registration

126 season passes " " "

All told 171 series passes were sold, including 28 in Venice. 181 season passes were sold and 5 refunds were made. 6 people bought season passes and never picked them up. 169 more passes sold than in '87 - '88.

Single admissions sold this season, 6,821 as compared with 6, 284 in '88.

Attendance was 11, 784, including Venice and Bradenton, compared with '88 attendance of 9,904, which did not include Bradenton.

Proposed Year-end Function: Because there has been some feeling that the year would not end without a social function, Evelyn Duvall made inquiries at Plymouth Harbor about a late afternoon party there. May 2 is available and refreshments would be fruit punch with an array of tidbits such as shrimp, cheese and crackers, hot hors d'oeuvres, with plentiful replenishments available. Attendees would be Board members and spouses, moderators, speakers, people from the theater, and those who helped Lee Cohen. Lee Cohen will coordinate responses and information as to who accepts our invitations should be given to her. Curt Haug will coordinate the program. The question of liquor was raised and concensus was that one punch bowl should have fruit juice and that the other one should be "spiked." Arthur Lanckton will work with Evelyn Duvall on arrangements at Plymouth Harbor. Sam Gould moved and George Petrie seconded, that we have a late afternoon social function on May 2 at Plymouth Harbor. Motion carried.

Committee Structure: President Behoteguy noted that according to the By-Laws, the Nominating Committee must be approved by the Board. He proposed the following as members: George Petrie, chairman, Evelyn Duvall and Joan Hopkins as members. Fern Long moved and Marguerite Allen seconded, that this proposal be approved. Motion carried.

AL STELLY, VICE CHAIRMAN

The President then announced the following Committee appointments:

Programs Committee: Herman Baar, chairman. Members: Abineri, Behoteguy, Borden, Bourne, Gould, Heusner, Kearns, Lanckton, Long, Mayer, Redfern.

Publicity Committee: Curt Haug, chairman, Tremain Robinson vice-chairman. Members: Aronson, Bourne, Knowlton, Redfern. Others ad hoc according to problems at hand.

Registration Committee: Lee Cohen, chairman. Members: Brown, Richard Hartman, Hopkins, Petrie.

The President added the two following standing committees:

Facilities and Arrangements: Frank Knowlton, chairman; Curt Haug, vice-chairman. Members: Darbee, Richard Hartman, Lemmon, Petrie. Others to be added as required.

Financial Planning Committee: Roberta Hartman, Richard Hartman, Lee Cohen, Scott Behoteguy, Joan Hopkins, Lewis Kearns. Chairman to be designated later.

At this point Ray Brown stated his belief that he would of more help on the Financial Planning Committee than on the Registration Committee. The President responded that for the time being he may serve on both. He further stated that reports from these committees will be expected at all Board meetings.

Appreciation to John Stalnaker: Lee Cohen proposed that a letter of thanks be sent to John Stalnaker for the help he has given us through the years in duplicating the Minutes. Lee Cohen will draft a suggested letter for the President to sign.

SILL Records and Files: Evelyn Duvall has faithfully kept all SILL records since its inception. The President appointed her, Rose Shulman, Joan Hopkins and Fern Long as a committee to investigate how these records should be filed, stored and safeguarded. The committee would then make its recommendations to the Board.

Sarasota County Community Foundation, Inc.: The President announced that SILL has been invited to send two representatives to a one-day workshop on fund-raising on April 22, at Manatee Junior College. Henry Heusner and Frank Knowlton will be our representatives.

There was no further business. The President announced that the next Board meeting will be on May 2, at 9:30 A. M. Joan Hopkins moved and Lee Cohen seconded, that the meeting be adjourned. Motion carried. Adjournment was at 11:30 A. M.

Respectfully submitted,

Fern Long

Fern Long, Recording Secretary



Sarasota Institute of Lifetime Learning

September Meeting - Tuesday, Sept. 12, 9:30 A. M., Meeting Room, Selby Public Library

MINUTES OF BOARD MEETING, MAY 2, 1989

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Present: Arnold Abineri, Marguerite Allen, Herman Baar, Scott Behoteguy (Pres.), Ross Borden, Frances Bourne, Lee Cohen, Henry Darbee, Evelyn Duvall, Samuel Gould, Richard Hartman, Roberta Hartman, Henry Heusner, Joan Hopkins, Lewis Kearns, Frank Knowlton, Arthur Lanckton, Fern Long, George Mayer, George Petrie, Richard Redfern, Tremain Robinson, Rose Shulman, Alvin Skelly

President Behoteguy called the meeting to order at 9:30 A. M. and distributed an Agenda.

Minutes: Ross Borden moved and Frank Knowlton seconded, that the Minutes of April 4 be approved as mailed. Scott Behoteguy made the following correction: Alvin Skelly is designated Vice chairman of the Programs Committee. With that correction, the motion carried.

Treasurers' Report: In distributing the Financial Report, Roberta Hartman noted that she anticipates additional expenditures of approximately \$2000. She also suggested that another gift of \$100 be made to Plymouth Harbor. Sam Gould moved acceptance of the Report, subject to audit. Marguerite Allen seconded the motion and it carried.

Correspondence: The President read a letter of resignation from Ray Brown. The President will acknowledge the resignation with regret.

He then read a letter from Lee Cohen stating that Mildred Skelly is willing to become registrar and that she (Lee) therefore submits her resignation from that office. Evelyn Duvall moved "a big hug" to Lee for everything she has done and it was seconded by acclamation. Lee Cohen thanked everyone for "allowing me to serve."

The President read a letter from John Stalnaker acknowledging his letter of appreciation of Dr. Stalnaker's service in duplicating the Minutes over a period of years.

Next, a letter from the Sarasota County Foundation was read. It was received following our return of \$90, along with documentation of expenditures and attendance records. It was a very complimentary letter written in reply to Frank Knowlton's.

The President read a note from Chester Williams, expressing his regret at being unable to attend the Reception.

REPORTS OF COMMITTEE CHAIRMEN

Nominating Committee: (George Petrie, chair. Members: Duvall, Hopkins) George Petrie moved that Mildred Skelly be elected to the Board of Directors, term to 1991, and elected to the office of Registrar. Lee Cohen seconded the motion and it carried.
Alvin Skelly, Vice chair.

Programs Committee: (Herman Baar, chair. Members: Abineri, Behoteguy, Borden, Bourne, Gould, Heusner, Kearns, Lanckton, Long, Mayer, Redfern)

Frances Bourne reported that the beginning date for the Venice winter program has been set for January 12. The Venice program committee is Milton Chase, Phyllis and George Tapp.

Richard Redfern reported that he now has a program committee in Bradenton, whose members are Lewis Kearns, Dr. Jim Lane and Dr. John Mellon. Their 1990 subject is projected as "Freedom vs. Control in American Life." Meetings will be on Fridays, beginning January 12.

Arnold Abineri reported that he has spoken with hospital staff members and resources of the hospital will be available to us.

Sarasota Winter Series: Herman Baar reported as follows: Tuesdays, beginning Jan. 9: HOLLYWOOD AS SEEN IN THE NOVEL. Moderators: George Mayer, Ross Borden, David Dykstra. Subjects will be "The Day of the Locust" by Waugh, George Mayer; "After Many a Summer Dies the Swan, by Huxley, George Mayer; "The Last Tycoon," by Fitzgerald, Ross Borden; "What Makes Sammy Run," by Schulberg, David Dykstra; "Deer Park," by Mailer, David Dykstra. The sixth and final lecture will be either "The Loved One" by Waugh, or a summary of Hollywood.

Wednesdays, beginning Jan. 10: A and B INTERNATIONAL CHALLENGES. The subcommittee coordinating this consists of Scott Behoteguy, Alvin Skelly and ~~Al~~ Lanckton. The Committee has met and plans are underway.

Thursdays beginning Jan 11: RHYTHM IN AMERICA. This series will be coordinated by Hal Davis and the Jazz Club.

~~Thursdays~~ ~~Wednesdays~~, Feb. 15: MUSIC: CLASSICAL MUSIC (OPERA?).
(Notes: Order may have to be shifted if Messrs. Gobbeo, Fisher & Huber do the programs.)

Tuesdays, February 21: HEALTH. Dr. Mark Magenheim will assist with this.

f.k. The recommendation was made that programs start at 10:30 A.M. instead of 10. Negotiations regarding this will be undertaken with the theater. The Programs Committee will work out the details

It was noted that at this point program plans are still tentative and subject to change.

X Fall Series: Herman Baar presented the following series, to be presented at the Selby Public Library, at 1:30 P.M., starting October 12. Tentative title is "NO BILL OF RIGHTS, NO CONSTITUTION!" History of the bill of Rights, Prof. Justus Doenecke; First Amendment - Freedom of Speech, Milton Mandell; First Amendment - Freedom of the Press, Mrs. Dorothy Ridings; First Amendment - Freedom of Religion, Dr. Robert Benedetti; Amendments V, VI, VII, VIII - Justice, Elliott Metcalfe. Fourth Amendment - Privacy, to be announced.

Starting Friday, Oct. 13, there will be a series of 5 lectures on the ENVIRONMENT, to be coordinated by Henry Heusner and also held at Selby Public Library.

Facilities and Arrangements: (Frank Knowlton, chair. Curt Haug, vice-chair.) Members: Darbee, Richard Hartman, Lemmon, Petrie.) Frank Knowlton reported that he has sent a thank-you letter to Mr. DeRossi. He has spoken with the theater manager about a contract but the manager does not wish to make a contract until Fall. The charge will most likely go up. Lanark Thornton has asked for the dates of our programs and these will now be sent to him.

Publicity Program Booklet: In the absence of Curt Haug the President reported that Siegeman is not interested in producing another booklet for SILL since she says they made no money on it and furthermore she said that after all expenses were paid, her company had a net loss. At this point, Frances Bourne displayed an attractive folder produced for the League of Women Voters and Board members were impressed by its appearance.

Cost for 15,000 copies was ^{less than} \$2,000.

It was reported that Mr. Haug approached others who might produce the booklet. Janet Cameron who publishes the Van Wezel brochure, is unable to take on additional work this year. Frank Knautz, Graphic Designs Center, expressed interest but is also unable to take it on this year.

Discussion ensued as to whether or not to have a commercial booklet this year and the majority of Board members expressed preference for having our own, similar in format to the League of Women Voters'. Rose Shulman moved that for the upcoming season, we produce our own program at our own expense. Sam Gould seconded the motion and it carried. Al Lanckton recommended that we have a uniform logo and color scheme. Evelyn Duvall suggested a run of 15,000 to begin with.

Registration Committee: (Mildred Skelly, chair, Lee Cohen vice chair. Members: Richard Hartman, Hopkins, Petrie.) Mrs. Cohen reported that the mailing list is constantly being kept up to date. George Petrie urged all members to fill out the "Movers and Shakers" list and return it to him.

Financial Planning Committee: (Lewis Kearns, chair. Members: Behoteguy, Cohen, the Hartmans, Hopkins.) Scott Behoteguy stated that this Committee will plan and recommend all phases of charges, expenditures, fee structure, etc. Roberta Hartman noted that donations are usually voted on at the final Board meeting of the year. Mr. Behoteguy replied that the Committee will take care of that. Lewis Kearns asked that a time and place be designated for a committee meeting and that background information be made available to him. Roberta Hartman will send this to him. Meeting time was set for May 9, 1:30 P. M., at the Library.

SILL Reception: Evelyn Duvall reported that everything was in readiness for 55 people. Tables are decorated with hibiscus; food and drink are all taken care of. The reception will be held in the Card Room at Plymouth Harbor, today, 4 - 6 P. M. Name tags are all prepared and the bill will be under \$350. A vote of thanks for Evelyn Duvall and Rose Sulman was moved, seconded and carried by acclamation.

Filing Committee Report: (Chair, Joan Hopkins. Members, Duvall, Long, Shulman) Joan Hopkins reported that she and Fern Long met on April 27 and propose the following recommendations: 1) House all SILL material in the files, i. e., financial reports, minutes, publicity, seminar material, etc. 2) Keep current material in top drawer of vertical file, older material in lower drawers; 3) Label file folders by subject and date, i. e., International Relations - 1989; 4) Scrapbooks to be kept in lateral case; 5) Supplies to be kept in bottom drawers. Files are to be kept locked with keys in library secretary's office. Material should not leave library, but copies may be made on library copier. All material should be given to SILL secretary for filing. Certain records should be kept forever as they serve as the history of the organization. Ephemera and irrelevant materials may be discarded.

Sarasota County Community Foundation Seminar: Frank Knowlton reported that this Seminar was held to advise non-profit organizations on fund raising. Some subjects covered: Motivations for Giving, Leadership Development, Preparing and submitting grant applications. 100 people attended, many fine ideas were generated and will prove useful to us. Mr. Knowlton considered the seminar very worthwhile.

Frank Knowlton announced that a new supply of stationery is available at the Library.

Date of Next Meeting: Frances Bourne moved and Marguerite Allen seconded, that the next Board meeting be on September 12, at 9:30 A. M. at Selby Public Library. Motion carried.

There was no further business and the meeting adjourned at 11:15 A. M.

Respectfully submitted, ^{Fern Long} Fern Long, Recording Secretary



Sarasota Institute of Lifetime Learning

File/Broad

October Meeting - Tuesday, Oct. 3, 9:30 A. M., Meeting Room, Selby Public Library

MINUTES OF BOARD MEETING, SEPTEMBER 12, 1989

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Present: Arnold Abineri, Pearl Aronson, Scott Behoteguy (Pres.) Ross Borden, Frances Bourne, Lee Cohen, Evelyn Duvall, Samuel Gould, Richard Hartman, Roberta Hartman, Curtis Haug, Joan Hopkins, Lewis Kearns, Arthur Lanckton, Fern Long, George Mayer, Richard Redfern, Tremain Robinson, Rose Shulman

President Behoteguy called the meeting to order at 9:40 A. M. He paid tribute to the Hartmans, Evelyn Duvall and "the Plymouth Harbor Mafia" for preparing the Fall program for mailing. Roberta Hartman noted that the mailing has not gone out so that new names may still be added to the list.

Minutes: The following corrections were made: on page one, George Tait; on page two, Thursday, Feb. 15; Art Lanckton; on page three, "cost for 15,000 copies was well under \$2,000. Sam Gould moved approval of the Minutes of May 2 with these corrections. Lewis Kearns seconded the motion and it carried.

Update on Officers and Board Members: The President announced that Robert Benedetti has resigned, subsequent to his appointment to the University of the Pacific as Dean of the College and Professor of Political Science. Sam Gould suggested that a letter of appreciation be sent to him. Henry Heusner has accepted a position in New Jersey and his position on the Board was declared vacant. Corresponding Secretary Pearl Aronson has resigned her office but will remain on the Board. She will take care of the September mailing. The President announced the death of Edward Conlon and suggested that a letter be written to Mrs. Conlon. Concensus was that this be done.

Treasurers' Report: Roberta Hartman distributed the Financial Report and explained individual items. She noted that our net is larger than it has ever been. SILL's financial position is approximately \$15,000.

Lewis Kearns moved approval of the Report, subject to audit. Fern Long seconded the motion and it carried.

The President stated that the Bylaws are silent on the subject of audit and he proposed that an audit be made. Lewis Kearns volunteered to do that and in October Frank Knowlton will be asked to assist.

The President recommended that the requirement of an audit be formalized in the Bylaws. Lewis Kearns then read from the Bylaws the procedure for adding an amendment. He then proposed the following Bylaws amendment:

ADD A NEW SECTION 5 TO ARTICLE VIII:

"THE PRESIDENT SHALL APPOINT AN AUDIT COMMITTEE TO EXAMINE THE ACCOUNTS OF THE TREASURER FOLLOWING THE CLOSE OF THE FISCAL YEAR AND TO REPORT THEREON IN WRITING TO THE BOARD OF DIRECTORS."

This proposal is incorporated in the Minutes to serve as an official notice. It will be an Agenda item at the October meeting.

The President brought up the question of the annual gift of \$1000 which SILL has

made to New College. Ross Borden advised deferring decision on this contribution until later in the year. After discussion, President Behoteguy proposed asking the Financial Planning Committee to study our policy regarding annual contributions to educational institutions and return with recommendations. He added Ross Borden to the Committee and Rose Shulman volunteered for it.

REPORTS BY COMMITTEE CHAIRMEN

Nominating Committee: Dr. Margaret Bates, Acting Provost of New College, has been approached by Evelyn Duvall as a prospective Board member and she would agree to fill the unexpired term of Robert Benedetti. Evelyn Duvall moved that Dr. Margaret Bates be elected to fill the unexpired term of Robert Benedetti. Sam Gould seconded the motion and it carried.

Program Committees: Brochures for the fall programs are ready for mailing.

George Mayer reported that his program, "Hollywood as Seen in the Novel," Jan. 9, 1990 - Feb. 13, is all arranged.

Arnold Abineri reported that his program on Health, Feb. 20 - March 27, is in process of being completed. He is trying to secure Dr. Windom as one of the speakers and will adjust dates to suit his schedule. Proposed subject are "Public Health through the Next Decade," "Social Cost of Pre- and Postnatal Care," "Alzheimers and Diseases of the Aging," "Canadian System of Basic Health Care," "What is Happening to Hospital Care in the Next Decade."

Evelyn Duvall suggested Dr. Eric Pfeiffer of the Medical School in Tampa, as a speaker on Alzheimers.

"American Rhythms," Jan 11 - Feb. 15, will be moderated by Alvin Skelly, with the help of Hal Davis and the Jazz Club.

"Music for the Reluctant Listener," Feb. 22-March 29, will be moderated by Herman Baar.

"International Challenges," Jan. 10 - March 28, moderated by Scott Behoteguy and Alvin Skelly, is well under way.

Venice: Frances Bourne reported that her program, "The World Today," is completed.

Bradenton: Richard Redfern reported that his program "Freedom vs. Control in America," will start on March 12. It is completed.

Facilities and Arrangements: The President announced that Frank Knowlton has negotiated a contract with the Gulf Gate Theater at the same rate as last year. We have the theater from 9:30 A. M. - 12:15 P. M. The meetings will open at 10:30 A. M. rather than 10.

Winter brochures will go to print in early November. Messrs. Boheteguy and Knowlton approached Mr. Hicks, vice president of SunBank and asked if the Bank would sponsor publication of our brochures. Mr. Hicks agreed to do this and Frank Knowlton will follow up when he returns.

Gifts for speakers were considered. There are enough pens for the fall speakers, except for Dr. Doenecke who has already received two. Frances Bourne suggested that we give the speakers a token honorarium of \$25 rather than a gift. This matter

was referred to the Financial Planning Committee.

Richard Hartman reported that he and Clair Lemmon have taken care of the sound in other years, but this year he (Richard) may not be available to do so on a regular basis because of illness in the family. Therefore a new person is needed to help with this function. This was referred to the Facilities Committee.

Publicity: Curtis Haug reported that Dorothy Stockbridge will give us a good story on both the Fall and Winter programs. Frances Bourne urged that it also appear in the Venice edition of the Herald-Tribune. She suggested that we try to get reporters to cover the individual lectures. Mr. Haug will keep in touch with Charles Huisking.

Registration: Mildred Skelly asks for volunteers after registration starts coming in.

Financial Planning: Lewis Kearns distributed Minutes of his Committee's May 9 meeting and a proposed budget for 1990. (See Exhibits A and B) Lewis Kearns moved and Joan Hopkins seconded, adoption of Item 1, Receipts. Ensuing discussion made it clear that the majority of Board members does not favor increase of fees. Mr. Kearns withdrew his motion and Joan Hopkins withdrew her second.

Lewis Kearns then moved adoption of Item 2, Disbursements, 1990, fiscal budget. Joan Hopkins seconded the motion and it carried.

Mr. Kearns will call a meeting of the Financial Planning Committee for Sept. 19 at 9:30 A. M. at Selby Public Library.

Records and Files: Joan Hopkins had no report and stated that she and Fern Long will meet to check on the files.

The President announced that the next Board meeting will be on Tuesday, Oct. 3.

There was no further business and the meeting adjourned at 11:45 A. M.

Respectfully submitted,

Fern Long

Fern Long, Recording Secretary



Sarasota Institute of Lifetime Learning

November Meeting - Tuesday, Nov. 7, 9:30 A. M., Meeting Room, Selby Public Library

MINUTES OF BOARD MEETING, OCTOBER 3, 1989

* * * * *

Present: Arnold Abineri, Pearl Aronson, Herman Baar, Scott Behoteguy (Pres.), Frances Bourne, Lee Cohen, Richard Hartman, Roberta Hartman, Joan Hopkins, Lewis Kearns, Frank Knowlton, Fern Long, George Petrie, Alvin Skelly, Mildred Skelly

President Behoteguy called the meeting to order at 9:30 A. M.

Minutes: There were no corrections or additions to the Minutes of Sept. 12. Al Skelly moved and Roberta Hartman seconded, that they be approved as mailed. Motion carried.

Correspondence: The President reported that he has sent a letter to Dr. Benedetti and received a warm reply. He has also sent a letter of condolence to Mrs. Ned Conlon. Dr. Margaret Bates has accepted membership on the SILL Board.

Treasurers' Report: Roberta Hartman distributed the Financial Statement, explaining individual items. She noted that our deposit at Crossland Savings is paying 8% interest while the CD is paying only 7 $\frac{1}{4}$ %. She asked permission to discontinue the CD and transfer assets to Crossland. This matter was referred to the Financial Planning Committee for advice and decision. George Petrie moved approval of the Treasurers' Report, subject to audit. Lewis Kearns seconded the motion and it carried.

By-Laws Amendment: Fern Long moved adoption of the Amendment to the By-laws as it appeared in the Sept. 12 Minutes: "Add a new Section 5 to Article VIII, 'The President shall appoint an Audit Committee to examine the accounts of the Treasurer following the close of the fiscal year and to report thereon in writing to the Board of Directors.'" George Petrie seconded the motion and it carried. The President appointed Dr. Kearns as chairman of the committee to implement this, Frank Knowlton to work with him, and report in November.

At this point, George Petrie reported on the demise of Dr. Diamond, one of the most faithful and longstanding attendees at SILL programs. Regret was expressed.

COMMITTEE REPORTS

Registration: Mildred Skelly reported that 93 registrations have been received for the Fall programs and that she has been getting requests for the winter programs. Last year 125 was the cut-off number for the fall programs. There will be no cut-off this year.

Fall Series: Herman Baar reported that there will be one substitute at the first meeting, Dr. Fernandez from Tampa, *REPLACING DENNIS TRISH*

FR. COV. OCT 20

Winter Programs: "Hollywood as Seen in the Novel" is now complete. Arnold Abineri reported that for his program on "Health" he has secured Dr. Windom, subject to his being called away. He has Raymond Richman for "Social Cost of

Pre and Postnatal Care; Eric Pfeiffer on "Attack on Alzheimer's"; Hubert Laframboise on the Canadian system of health care. "Medical Care in the Next Decade" is still to be filled, and everything will be finalized by week's end.

✓ For "International Challenges I" Al Skelly reported that his lecturers are all booked: Richard Hart on China; George Kleine on East-West Germany; Joe Cernik on Western Alliance - Still Relevant? Dr. Pubentz of Salem College on the Middle East; Rabbi Opher on the position of Israel; Thomas Heggarty of University of Tampa on The Gorbachev Era - an Assessment.

SP ✓ Scott Behoteguy reported on "International Challenges II" that he is still in process of completing the program. Professor Caltenburg, specialist on Southeast Asia, is firm for March 14. He is negotiating for speakers on the Persian Gulf, Africa, Latin America, Syria-Lebanon.

For "Jazz" Al Skelly is in touch with Hal Davis who assures him that he will have 6 top people for the programs, with Dick Hyman as one of them. Dr. Skelly proposed that we include in our Budget an item for paying speakers who come from a distance.

"Music for the Reluctant Listener": Herman Baar will have more to report on this in November.

Venice: Frances Bourne reported that Dr. Barylski will open her program and that other speakers are lined up. (Venice will follow the same time schedule as Sarasota.)

Bradenton: Dr. Kearns reported that two lectures are still to be finalized. All meetings will be held in the Manatee County Central Library.

Facilities and Arrangements: In discussing the Library's Meeting Room, Dr. Skelly suggested that entry should be through main entrance since using the rear door causes crowding and confusion in the corridor. He and Frank Knowlton believe that seats in the Meeting Room should face opposite to how they face now. Mrs. Hopkins will study the situation and see what can be done. It was suggested that ushers would help. Mrs. Hopkins suggested roping off some rows for late-comers. Frank Knowlton was designated to follow up on suggestions. Pearl Aronson, Arnold Abineri and Lee Cohen volunteered to help on the Arrangements Committee. Mr. Knowlton will work out a schedule for ushers.

LAWRIK THORNTON

✓ Frank Knowlton reported on the help given him by Albert R. Daytz in working out contractual arrangements with ~~Mr. DeRossi~~ at the theater. He made the motion that complimentary tickets for the winter programs be sent to Mr. Daytz. Mr. Abineri seconded the motion and it carried.

Preparing the winter programs for printing, negotiating bids, etc., will be a joint project of the Program and Arrangements Committees. Lee Cohen suggested that the program include some notice that this is our 19th year. The President appointed Lee Cohen to the Arrangements Committee.

At Frances Bourne's suggestion, Frank Knowlton will order small note paper for thank-you notes.

Financial Planning Committee: Chairman Lewis Kearns distributed copies of Minutes of his Committee's Sept. 19 meeting.

The Minutes contained a recommendation which Dr. Kearns placed on the floor as a motion: That the subject of donations to cooperating institutions be reviewed after the close of the Fall and Winter programs with consideration of SILL'S financial condition and institutions which have been principal sources of speakers, that donations which are made be disbursed from the volunteer Appreciation budget item and paid to the Libraries of the receiving institutions. George Petrie seconded the motion. Motion carried.

The second subject presented concerned policy and procedures respecting recognition of speakers. Dr. Kearns moved the following: 1. That the policy of no cash compensation to speakers be continued. 2. That lecturers be reimbursed from the Travel budget item for reasonable and necessary travel expenses. Guidelines are \$30-\$50 for lecturers from the Tampa Bay area, \$80 for lecturers from Central Florida, and actual expenses for longer distances. 3. That the practice be continued of giving each speaker a pen, plaque, desk ornament or similar gift, the form of which would continue under Committee study. Arnold Abineri seconded the motion. In the ensuing discussion, Frances Bourne spoke for the \$25 token honorarium and the question was called for. Motion carried.

The committee also reviewed the Meeting Space budget item with special consideration of the use of Selby Library facilities. Dr. Kearns moved and George Petrie seconded, that the sum of \$1000 be disbursed from Meeting Space to the book fund of Selby public Library. With Joan Hopkins abstaining, the motion carried.

Publicity Committee: No report. President Behoteguy called attention to the fine article by Dorothy Stockbridge on the Fall program.

Records and Files Committee: No report.

Modification of Current Program Format: Noting that our present program format is to have Fall and Winter programs, the President suggested that we might consider having a name speaker at a different time of year, for example, a special lecture in December, 1990 to lead into the Winter program. Frances Bourne expressed herself in favor of this idea, and would favor programs also for people who stay here all year around. Al Skelly observed that we shall be 20 years old in 1990-91 and it would be good to do special things in that year. The president referred this matter to the Program Committee for consideration. Dr. Skelly suggested a special committee to consider 20th anniversary observance.

Reconsideration of Winter Fee Schedule: The President expressed the feeling that \$1 for individual lectures is inadequate and suggested that we charge \$2 for single lectures and Frank Knowlton concurred. Al Skelly stated that our attendees believe that our prices are low. He pointed out that our costs will increase significantly as we reach out for lecturers from greater distances. He pointed out that increasing the fee for individual tickets will encourage the purchase of season tickets. George Petrie moved and Al Skelly seconded that we go back to the recommendations of the Financial Planning Committee and charge the following: \$25 for a full season ticket, \$7 for individual series, \$2 for individual lectures. In the discussion Frank Knowlton moved an amendment: that we charge \$8 instead of \$7 for individual series. Vote for the amendment carried with one Nay. The amended motion then carried.

The President announced that the next Board meeting will be on November 7. He also listed the following dates for subsequent meetings: Dec. 12; Mon., Jan. 8; Mon. Feb. 5; Mon. March 5; Tues. Apr. 3; Tues. May 1; Tues. June 5.

There was no further business and the meeting adjourned at 11:45 A. M.

Respectfully submitted,

Fern Long
Fern Long, Recording Secretary



Sarasota Institute of Lifetime Learning

Conference

December Meeting - Tuesday, Dec. 5, 9:30 A. M., (Meeting) Room, Selby Public Library

MINUTES OF BOARD MEETING, NOVEMBER 7, 1989

* * * * *

X Present: Arnold Abineri, Pearl Aronson, Herman Baar, Scott Behoteguy (Pres.), Ross Borden, Frances Bourne, Lee Cohen, Henry Darbee, Evelyn Duvall, Samuel Gould, Richard Hartman, Roberta Hartman, Curtis Haug, Joan Hopkins, Lewis Kearns, Frank Knowlton, Arthur Lanckton, Fern Long, George Mayer, George Petrie, Richard Redfern, Tremain Robinson, Rose Shulman, Alvin Skelly, Mildred Skelly

President Scott Behoteguy called the meeting to order at 9:30 A. M.

Minutes: The following corrections were made to the Minutes of October 3:
Page 1 paragraph 4, "acknowledging his letter of resignation," not "and received a warm reply;" page 1, Fall Series, "at the October 20 meeting Dr. Fernandez from Tampa replacing Dennis Tober;" page 2, paragraph 3, correct spelling to Kattenburg; page 2, paragraph 9, Lanark Thornton, not Mr. DelRossi; page 3, paragraph 3, substitute as follows: "Dr. Kearns presented the third subject by moving the motion stated at the conclusion of his written report: 'That for the 1990 fiscal year, the sum of \$500 be disbursed from Meeting Space to the Book funds of the Selby Library.' The motion was seconded by George Petrie, but immediately subject to an amendment moved by Roberta Hartman (member of the Financial Planning Committee and present at the September 19th Meeting.) Dr. Hartman moved and Miss Long seconded that the sum of \$500 be changed to \$1000. She stated that the larger sum would be in line with the gift to USF/New College and in consideration for all that Selby has done for us. Discussion revealed that no gift was made to USF/New College this year. A vote on the Amendment showed a division in the Board. A count by hands showed first a 6-6 tie but a recount showed that the amendment passed 7-6. The original motion as amended then passed." Frances Bourne noted that the Venice meetings will start at 10 A. M., not at 10:30.

With these corrections, George Petrie moved approval of the Minutes. Arnold Abineri seconded the motion and it carried. It was agreed that Minutes will be mailed out as soon as prepared.

Treasurers' Report: Roberta Hartman distributed the monthly financial Report, noting that the Stationery item is larger than usual because labels were purchased. Attention was called to the new supply of stationery and to the availability of smaller size note paper. Rose Shulman moved that the Report be accepted and filed for audit. Herman Baar seconded the motion and it carried.

Audit Committee: Lewis Kearns reported that the Audit Committee has met and that all records were found to be in good order. The report was circulated. Dr. Kearns moved its approval, Dr. Petrie seconded the motion and it carried.

Nominating Committee: Chairman George Petrie reported that Rose Shulman has consented to accept nomination as Corresponding secretary. He moved that she be elected to that office. Pearl Aronson seconded the motion and it carried. Ms. Aronson will assist with distribution of the Minutes.

Correspondence: The President noted that the method of handling correspondence will be worked out between himself and Rose Shulman. He reported that a note of condolence had been sent to Mrs. Diamond.

Fall Series: Attendance at the "Bill of Rights" series has been good. Herman Baar suggested that Board members wear some kind of identification when attending lectures.

Sam Gould reported that "Managing Our Environment" attracted very small audiences even though every lecture was first-rate. He believes that scheduling on Friday afternoon is largely responsible for light attendance and recommends that this be taken into account in future planning. George Petrie urged that Board members make an effort to attend.

Registration: Mildred Skelly reported a registration of 124 for the Fall series, at \$10 for a total of \$1240 and of 72 at \$2 for a total of \$144.

Attendance at the Thursday programs was 400, at the Friday programs to date, 131

Winter Series: The 1990 Winter series, "Hollywood as Seen in the Novel", "Health", "International Challenges", "Jazz, the Original American Art Form", "Classical Music for the Reluctant Listener", are finalized. Rose Shulman urged that two people proofread copy for the programs to avoid any printing errors.

Richard Redfern reported that the Bradenton program "Freedom versus Control in America" will be moderated by Lewis Kearns. He further reported that meetings can no longer be held at Manatee Public Library because new policies exclude SILL. Meetings will be at Oakmount 8 Theatre, 4801 Cortez Road, with no rental being charged. Dr. Redfern said they will need a lectern. Richard Hartman moved that SILL provide a lectern for the Bradenton series. George Petrie seconded the motion and it carried. The President expressed appreciation to Messrs. Redfern and Kearns for making these arrangements. He will write a note of appreciation to David Barnes, the theatre manager.

Frances Bourne reported that the Venice program is complete.

Logistic Plans and Problems: Frank Knowlton reported that printing of the Winter programs will be paid for by SunBank. Mr. Hicks of that bank has worked with Mr. Knowlton in arranging for printing at the lowest cost. Separate registration forms will be inserts in the programs. Mr. Knowlton displayed a plan of the proposed program and will now produce a mockup. The printer will stuff the envelopes and affix labels for \$30 extra. The Hartmans will take care of mailing. One quarter of the run will be mailed and three quarters retained for local use. Lee Cohen reminded that tickets for the Winter series should be printed. Supplies of programs for Board members will be available in December.

Remembrances for Speakers: Frances Bourne presented a number of possibilities of remembrances for speakers: notepad holders, letter holders, etc. Al Skelly proposed that the Committee (Bourne and Kearns) bring their firm recommendations to the December meeting, with prices, for a vote then.

Preplanning Logistic Requirements: Richard Hartman stated that he will look into sound requirements in the next few days. Frank Knowlton asked Curt Haug to get people to help with logistics. Al Skelly recommended that a schedule of workers be arranged and written down in advance. Richard Hartman reminded that there must be a crew to remain for the shutdown.

Publicity Needs and Planning: Curt Haug announced that a big story on Winter series will appear in the Herald-Tribune in December. He has also talked with Charlie

Huisking about interviewing some of our speakers.

President Behoteguy reported that he was interviewed by a reporter from the Sarasota Sun and the story will appear this month.

Rose Shulman asked about posters and the Publicity Committee will attend to having them made. Al Skelly will help design the poster and Frank Knowlton will consult the printer about cost and production.

Twentieth Anniverszry Planning: Fall, 1990 -Winter, '91: The Program Committee will start to work on plans for the Anniversay as soon as current programs are in place.

Further Business: Mildred Skelly asked who gets complimentary tickets and Lee Cohen replied that each Board member and spouse receives one. At one time all speakers received one. This matter was referred to the Registration Committee for recommendations. The suggestion was made that moderators should have discretion in giving complimentary tickets to those who have helped them.

President Behoteguy announced that the next meeting will be December 5. He further announced that the Library Meeting Room will not be available for our January or March dates and a substitute place will be decided upon in December.

There was no further business and the meeting adjourned at 11:15 A. M.

Respectfully submitted,

Fern Long

Fern Long, Recording Secretary



Sarasota Institute of Lifetime Learning

January Meeting - Monday, Jan. 8, 10:30 A. M., Gulf Gate Cinema

MINUTES OF BOARD MEETING, DECEMBER 5, 1989
* * * * *

Present: Arnold Abineri, Marguerite Allen, Pearl Aronson, Herman Baar, Scott Behoteguy (Pres.), Frances Bourne, Lee Cohen, Henry Darbee, Samuel Gould, Richard Hartman, Roberta Hartman, Curtis Haug, Joan Hopkins, Lewis Kearns, Frank Knowlton, Arthur Lanckton, Fern Long, George Mayer, George Petrie, Richard Redfern, Tremain Robinson, Alvin Skelly, Mildred Skelly

President Behoteguy called the meeting to order at 9:30 A. M.

Minutes: The Secretary reported that the following corrections were made to the Minutes of November 7: Page 1, Conference Room instead of Meeting Room; Evelyn Duvall was not present; page 2, line 16, "Richard Redfern reported that the Bradenton series, "Freedom versus Control in America", will have three moderators besides himself: Lewis Kearns, James Lane and John Mellon." Richard Hartman moved that the Minutes be approved with these corrections. Curt Haug seconded the motion and it carried.

Treasurers' Report: Roberta Hartman presented the Treasurers' Report, explaining individual items. Fern Long moved its acceptance, subject to audit. Arthur Lanckton seconded the motion and it carried.

Nominating Committee: George Petrie prefaced his report by stating the Committee's feeling that Venice should be represented by another board member. He placed in nomination the name of Dr. Martha Corry of Venice and moved her election to the Board, to fill an unexpired term. Joan Hopkins seconded the motion and it carried. Frances Bourne stated that she had Dr. Corry's vita which will be placed in the SILL files. Her term will expire in 1990. Dr. Corry's telephone number is 488-5795.

Report on 1989 Fall Series: Herman Baar reported that both series were well received but that attendance on Thursdays was greater than Friday attendance. The Thursday audience was asked why they thought this was so and responded that having the programs two days together and so close to the weekend might be reasons for low Friday attendance. This is the first time we have scheduled programs on Friday and Sam Gould recommended that we not do so in future.

Registrar/Mildred Skelly presented her final report on the Fall series:

125 Series Admissions-----	\$1,240.00
1 Refund (Diamond)	
89 Single Admissions -----	178.00
	<u>\$1418.00</u>

Attendance: Thursday - 545
Friday - 180

Reports on Logistics Plans/Procedures for Winter Programs

a. Frank Knowlton presented the attractive Winter printed program brochures, stating that 3 Board members read proof but that even so a few errors eluded them. Richard Redfern stated that he would like to hear from moderators if they find any further errors.

SunBank is paying for the printing and will do labelling and stuffing, but will not pay for mailing. A thank-you note has gone to the Bank. President Behoteguy expressed a vote of thanks to Frank Knowlton for making these excellent arrangements.

b. Remembrances for Speakers: Frances Bourne passed around a sample of the Committee's choice, a handsome desk pen in a holder with the SILL logo. There was consensus that these gifts be boxed and Frances Bourne will deal with the supplier to get suitable boxes. LewisKearns moved and George Petrie seconded that we order 75 of these pens. Motion carried.

c. Gulf Gate Logistic Plans: Frank Knowlton expressed the need for volunteer help, not only for moving furniture, etc., but also for greeting people as they come in. He presented a form to be returned to him indicating when Board members will volunteer to help. He would like 3 volunteers at each meeting.

Curt Haug announced that the Jan. 8 Board meeting will be at the Gulf Gate Cinema, at 10:30 A. M., in the Lobby if possible. He suggested presenting one of the pens to the theater manager. He reported that we shall have easels on which to mount posters in the Lobby announcing the series. The easels cost \$10.50 each. Curt Haug recommended that when we have to put overflow audience into a second theater, we take the speaker into that theater and introduce him to that group before he/she speaks.

d. Venice and Bradenton Logistic Plans: Frances Bourne and Richard Redfern will take care of getting their volunteers. The latter stated that he and Richard Hartman are working on getting a lectern for the Bradenton programs.

Frank Knowlton presented the stick-on name tags which Board members will wear to identify themselves.

Richard Hartman reported that he has been unable to get Ted Shalcross to help with the sound and recommended that we look for a younger volunteer to take over this job. Curt Haug will talk with someone in Venice about this matter.

e. Distribution of Passes: Mildred Skelly gave a pass to each Board member and spouse and urged that we show them when we attend. Lee Cohen suggested that helpers in Venice and Bradenton get passes. Mildred Skelly described her system of color coding and numbering tickets. There was consensus that all speakers be given season passes.

Arnold Abineri said that he would like to give passes to the Health series to people at the Hospital who have helped him. The President stated that moderators should use their judgement as to giving passes to their speakers.

Publicity Plans: 2250 brochures will be mailed out, leaving 7500 for distribution in town. Libraries will be the major distribution points, five in Sarasota County. Similar arrangements will be made in Manatee County by Richard Redfern. Marguerite Allen will approach the Longboat Key library. The supply of brochures will be in Joan Hopkins' office. Roberta Hartman noted that a supply of brochures should also be available at the theater. Curt Haug will approach the Tourist Information Center to become another distribution point. SunBank will also need brochures and Frank Knowlton will coordinate that.

Al Skelly asked for a count on number of posters needed. Approximately 12 are needed.

Media Plans: Curt Haug reported that Richard Redfern will prepare the big story for the Herald-Tribune and Tremain Robinson will contact the weeklies. Curt Haug has talked

with Charles Huisling about ongoing publicity, e.g., interviews with speakers. He suggested use of the "What's Happening" column, conducted by Lee Silverman. Mr. Robinson said that he often gets questions about speakers from the weeklies and the President will get more information to him about speakers. The moderators were also urged to get information about their speakers to Mr. Robinson.

Future Program Planning: Herman Baar will call a meeting of the Program Committee in January. He has a meeting scheduled with Dr. Margaret Bates on programs.

Other Business: President Behoteguy distributed an up to date directory of Board members.

He announced that the next two meetings will be on Monday, January 8, at 10:30 A.M. at Gulf Gate Cinema, and Monday, Feb. 5, at 9:30 A. M. in the Conference Room at Selby Public Library.

There was no further business and the meeting adjourned at 11 A. M.

Respectfully submitted,

Fern Long

Fern Long, Recording Secretary